

CHELAN COUNTY COMMISSIONERS  
MINUTES OF JUNE 15&16, 2020

**Monday, June 15, 2020**

**9:01:18 A.M. Opening – Pledge of Allegiance**

Chairman England calls the meeting to order. Present for session are Commissioners Bugert and Overbay, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity

**9:02:27 A.M. Consent Agenda**

Upon motion and second by Commissioners Bugert and Overbay, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:
  - a) Ty Heiserman, Public Works, New Hire
  - b) Brian Strickland, Public Works, New Hire
  - c) Brayden Landdeck, Horticultural and Pest, Wage Increase
  - d) Margaret Walters, Human Resources, Step Increase
  - e) Travis Girard, Assessor, Step Increase
  - f) Zachary Baker, Assessor, Step Increase
  - g) Evelyn Mejia, Auditor, Step Increase
  - h) George Musgrove, Sheriff, Promotion
  - i) Brock Stone, Prosecuting Attorney, New Hire Legal Extern
  - j) Colin F. De Bruhl, Prosecuting Attorney, New Hire
  - k) Narda Ponce, Juvenile, Step Increase
  - l) Aaron Pennycooke, Juvenile, Step Increase
  - m) Mireya Castillo, Juvenile, Step Increase
  - n) Ziomara Hernandez, Prosecuting Attorney, New Hire
  - o) Jim Harvill, Superior Court Judges, Reclassification
  - p) Carol Schultz, Superior Court Judges, Reclassification
  - q) MaryJo Sanborn, Natural Resources, Reclassification
  - r) Allison Lutes, Natural Resources, Reclassification

**9:02:33 A.M. Board Discussion**

- Funding allocations for County Road Projects
- Link Transit Study Sub Committee

**9:13:18 A.M. Executive Session**

Upon motion and second by Commissioners Overbay and Bugert, the Commission unanimously approves to move into 5 minute Executive Session Pursuant to RCW 42.30.110(d) to review negotiation on the performance of publicly bid contracts.

**Extend Executive Session by 3 minutes – *Public Notified***

**9:21:14 A.M. Move back to regular session**

9:21:43 A.M. **Continued Board Discussion**

- DOC Facility walk through
- State Community Forest Advisory Meeting
- Letter of land acquisition
- Chelan Douglas Health Board Meeting Re: Phases for re-opening
- Economic Development Director Blake Baldwin-Blue Sky Project

9:53:21 A.M. **County Administrator Cathy Mulhall**

**Discussion**

1. Public Access Re-opening Plan
2. HR Director Rosario Nystrom
3. Administrative Update

9:58:24 A.M. **Action**

Upon motion and second by Commissioner Bugert and Overbay, the Commission unanimously approves the action items as follows:

1. Resolution #2020-64 RE: Annexation of Unincorporated Property into Chelan County Fire District No. 7 Boundaries. Chelan County Fire District #7 Res. No. 2019-05
2. EOC Contract 20200615A5-1

10:00:00 A.M. **Continued Admin Discussion with Facility Maintenance Director Brian Travis Re: Public Access Re-opening Plan**

10:30 A.M. **HR Director Rosario Nystrom**

10:21:21 A.M. **Executive Session**

Upon motion and second by Commissioners Overbay and Bugert, the Commission unanimously approves to move into a 20 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

**Extend Executive Session by 38 minutes – Public Notified**

11:19:12 A.M. **Move back to regular session**

11:19:36 A.M. **Natural Resources Director Mike Kaputa**

**Discussion**

1. Paths and Trails Funding Request for Countywide Trails Plan – *County Engineer Eric Pierson is present for discussion*
2. Contract Amendment #2 with Anchor QEA LLC for Peshastin Irrigation District Pump Exchange Preliminary Design
3. Modification of Agreement with US Forest Service for Lake Chelan: Keep It Blue Funding Support
4. Master Services Agreement with Jennifer Korfiatis Marketing and Heather Dappen for Lake Chelan: Keep It Blue Phase Two

5. Authorization to Advertise and Release Bid Documents for Mission Creek Mork Restoration Project
6. Letter of Support for WA Department of Commerce Grant Application for Climate Resilience Support

**11:48:52 A.M. Action**

Upon motion and second by Commissioner Bugert and Overbay, the Commission unanimously approves the action items as follows:

1. Contract Amendment #2 with Anchor QEA LLC for Peshastin Irrigation District Pump Exchange Preliminary Design 20200615A5-2
2. Modification of Agreement with US Forest Service for Lake Chelan: Keep It Blue Funding Support 20200615A5-3
3. Master Services Agreement with Jennifer Korfiatis Marketing and Heather Dappen for Lake Chelan: Keep It Blue Phase Two 20200615A5-4
4. Authorization to Advertise and Release Bid Documents for Mission Creek Mork Restoration Project 20200615B1-1
5. Letter of Support for WA Department of Commerce Grant Application for Climate Resilience Support 20200615C8-1
6. Paths and Trails Funding Request for Countywide Trails Plan – 50k contingent of review of the final scope of work. 20200615A2-1

**11:50:31 A.M. Action**

Upon motion and second by Commissioner Overbay and Bugert, the Commission unanimously approves the action items as follows:

- Salary Study Implementation Cost for Non-Represented Positions 20200615B4-2

**1:31:13 P.M. Jail Director Chris Sharp**

**Discussion**

1. DOC walkthrough of annex
2. COVID-19 modifications to booking
3. Monthly Budget review

**1:48:46 P.M. Board recesses until Tuesday session**

**Tuesday, June 16, 2020**

9:01:06 A.M. Chairman England calls the meeting to order. Present for session are Commissioners Bugert and Overbay, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity

**9:03:30 A.M. Sheriff Brian Burnett**

**Discussion**

1. Chelan County Comprehensive Emergency Management Plan Presentation – Stan Smoke, Emergency Management Specialist

**9:33:08 A.M. Action**

Upon motion and second by Commissioner Overbay and Bugert, the Commission unanimously approves the action items as follows:

- Revision of the Chelan County Comprehensive EMP and promulgation Memo  
20200615A5-5

9:33:08 A.M. **Public Works Director Eric Pierson**

**PUBLIC HEARING – Petition to Vacate an Alley Way in the Plat of No. 1 Orchard Tracts for by Vicki Martz**

Chairman England opens the public hearing. Vicki Martz; Leona Carranza and Paul Schmidt join Public Hearing via zoom. Paul Schmidt provides comments having no issues with proposed vacation. Petitioner Vicki Martz provides background to petition. Leona Carranza expresses concerns and objects to the proposal. Public Comment period is closed.

10:04:16 A.M. **Action**

Upon motion and second by Commissioner Overbay and Bugert, the Commission unanimously approves the action items as follows:

- Continuation of Hearing on June 23, 2020 at 9:30 A.M.

**Discussion**

1. Commissioners’ Notice of Hearing for the Proposed Six Year Transportation Improvement Program (2021-2026)
2. Commissioners’ Notice of Hearing for the Road Vacation for Riviera Boulevard (walking easement) Petition for by Leroy Farmer
3. Resolution for Approving a Development Agreement to Randy and Stacy Lloyd for Frontage Road Improvements on Riverview Cemetery Road
4. Resolution to Surplus Motor Pool Vehicle N297

10:09:13 A.M. **Action**

Upon motion and second by Commissioner Bugert and Overbay, the Commission unanimously approves the action items as follows:

1. Commissioners’ Notice of Hearing for the Proposed Six Year Transportation Improvement Program (2021-2026) 20200615H6-1
2. Commissioners’ Notice of Hearing for the Road Vacation for Riviera Boulevard (walking easement) Petition for by Leroy Farmer 20200615H6-2
3. Resolution #2020-65 for Approving a Development Agreement to Randy and Stacy Lloyd for Frontage Road Improvements on Riverview Cemetery Road
4. Resolution #2020-66 to Surplus Motor Pool Vehicle N297

10:16:00 A.M. **Community Development Director Jim Brown**

**PUBLIC HEARING (CONT. 6/9/2020): File ZTA 2020-05 – Limited Text Amendments**

Chairman England opens the public hearing. RJ Lott gives staff report. Members of the public join hearing via zoom. Public Comment period is closed.

**Discussion**

- Planning Commission Meeting at 5:00pm regarding Short Term Rentals
- Departmental Update

10:44:40 A.M. **Action**

Upon motion and second by Commissioner Overbay and Bugert, the Commission unanimously approves the action items as follows:

1. Final Approval of Resolution #2020-68 for file ZTA 2020-05 Limited Text Amendments - *with modifications*

11:06:49 A.M. **Recess**

11:14:52 A.M. **Move back to regular session**

11:16:35 P.M. **Executive Session**

Upon motion and second by Commissioners Bugert and Overbay, the Commission unanimously approves to move into a 15 minutes Executive Session Pursuant to RCW 42.30.110(b) to consider the selection site or acquisition of real estate by lease or purchase.

**Extend Executive Session by 2 minutes – Public Notified**

11:33:33 A.M. **Move back to regular session**

**Continued Discussion Re: Surplus Property – Present for discussion are Assessor Deanna Walter, Treasurer Dave Griffiths and Deputy Prosecutor Marcus Foster**

11:58:34 A.M. **Adjourn**

Board adjourns until Monday, June 22, 2020

Weekly Voucher Approval for Payment	20200615B4-1
Current Expense	\$917,346.20
Other Funds	<u>\$249,762.60</u>
Total All Funds	\$1,167,108.80

BOARD OF CHELAN COUNTY COMMISSIONERS

DOUG ENGLAND, CHAIRMAN

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CARLYE BAITY, Clerk of the Board